

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
Bureau of Reclamation

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Mid-Pacific Region  
Klamath Basin Area Office  
Klamath Falls, Oregon

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LEASING ANNOUNCEMENT AND BIDDING INSTRUCTIONS

FEBRUARY 15, 2011

1. Sealed bids for the leasing of parcels of land for agricultural and grazing purposes WILL BE RECEIVED UNTIL 10:00 A.M., PACIFIC STANDARD TIME, MARCH 9, 2011, AT THE KLAMATH BASIN AREA OFFICE of the Bureau of Reclamation, located at 6600 Washburn Way, Klamath Falls, Oregon. Bids will not be accepted after 10:00 A.M. on MARCH 9, 2011.

Public bid opening will be conducted at the Klamath Basin Area Office shortly after 10:00 A.M., MARCH 9, 2011.

It is anticipated that the apparent high bids will not be announced until about 4:00 p.m., on MARCH 9, 2011, at the Area Office.

2. Location map(s) are attached to the back of this packet to aid in locating the lease lot(s). The lot(s) in white color represent available lot(s) in 2011, each with its own number. This number should be used on the bid form.
3. Attached is a form, which must be used in submitting bids and a sample of the lease contract, which successful bidders must enter into with the United States. Note: The Basic Lease Contract contains provisions that apply to all parcels available for lease, **with recent changes in boldface print**. The Exhibit-A contains articles that apply to specific parcels of land.
4. The attached Appendix lists the following: parcels available for lease, approximate size of each parcel, maximum row crop acreage, maximum length of lease extension, applicable Exhibit-A, minimum acceptable bids, last annual rent, and type of crops grown in 2010.
5. Lot size figures, as listed in the attached Appendix, are considered sufficiently accurate for bidding purposes. However, the United States does not warrant the accuracy of the figures. Each bidder should personally inspect the lease area before submitting a bid and be cognizant of pesticide buffer zones.
6. Bids which are less than the minimum bid, as listed on the attached Appendix, will be rejected.

7. The United States reserves the right to reject any or all bids and to waive technical defects as the best interest of the United States may require.
8. Bids will be accepted from only those persons who are citizens of the United States and are at least 18 years of age on the day of the bid opening.
9. All bids must be accompanied by a bid deposit equal to or greater than the bid amount. The bid deposit must be in the form of cashier's check(s), money order(s) and/or certified check(s). **UNCERTIFIED PERSONAL CHECKS AND/OR CASH WILL NOT BE ACCEPTED.** The bid deposit must be payable to the Bureau of Reclamation. Should the deposit be greater than the successful bid amount, the excess portion of the deposit will be refunded to the bidder.

Bidders must submit separate bid deposits for each bid form offered. In the event that not all of the bids are successful, the bid deposit will be processed and the deposit for the unsuccessful bid(s) will be refunded. The processing of refunds may take four (4) to six (6) weeks if one deposit is made and not all bids are successful. It is required that persons bidding on more than one lot, use separate bid deposits for each individual bid form offered. This will facilitate the processing of the payments and the return of unsuccessful bid deposits.

Unsuccessful bid deposits may be picked up MARCH 10, 2011 until 1:00 P.M. After that date, they will be mailed to the unsuccessful bidders. The bidder may indicate on the bid form the person(s) that may personally receive the bid deposit from the Bureau of Reclamation if the bid is not successful. In the absence of such authorization, only the person who submitted the bid will be allowed to pick up the check for the bid deposit.

10. Bids shall be submitted in sealed envelopes. The outside of the envelope should be plainly marked with the following:
  - a. LEASE BID, TO BE OPENED ON MARCH 9, 2011
  - b. Addressed to: BUREAU OF RECLAMATION  
6600 WASHBURN WAY  
KLAMATH FALLS, OR 97603
  - c. Bidder's return address

To avoid delay caused by the mail, it is recommended that bidders personally deposit bids. Deposits will be received at the Bureau of Reclamation, Klamath Basin Area Office reception desk between the hours of 8:00 a.m. to 4:30 p.m., Monday through Friday. The attached bid proposal form must be used.

11. No bids or bid amendment forms will be accepted at the Klamath Basin Area Office AFTER 10:00 A.M., MARCH 9, 2011. Bids submitted by mail must be received in the Area Office prior to: 10:00 A.M., MARCH 9, 2011, in order to be accepted. A bid

amendment form is to be used in the event the bidder wishes to amend or retract his/her bid. Bid amendment forms are available from the Area Office. Envelopes containing bid amendment forms should be clearly marked as such.

12. Successful bidders will be determined based on the highest dollar amount bid for the specified lot that meets all of the conditions for acceptable bids of this "Leasing Announcement and Bidding Instructions"; however, no lease award to a successful bidder is final until the following conditions are satisfied.

**a. Successful bidders must sign the lease contract by MARCH 18, 2011, unless an extension is given by the Area Manager, or the bid will be rejected and the bid deposit subject to forfeiture as follows: If another bidder is found to accept the lot and the new bidder offers an amount equal to or greater than the first bid, the full amount of the bid deposit will be refunded, less any administrative costs, or \$200, whichever is greatest. If the new bid amount is less than the first bid amount, then a partial refund of the bid deposit will be provided, calculated as follows: the amount of the first bid minus the difference between the two bids, less administrative costs of \$200. If no bidder is found, the full amount of the bid deposit will be forfeited; and**

**b. by MARCH 18, 2011, unless an extension is given by the Area Manager, a "Statement of Operations" [identified in Article 7.(d) of sample lease contract] must be completed and signed by the successful bidder and approved by the Area Manager, or an authorized representative. If any successful bid is rejected for any reason the lease lot may or may not be awarded to another bidder from this bid opening or offered in a subsequent bid opening.**

13. In the event there are no acceptable bids on any parcel or parcels, or a bid(s) is rejected as provided in Paragraph 12, the parcel(s) may be offered in a subsequent bid opening. Bid documents will be available on the designated date, soon to be announced (TBA). Bidders in subsequent bid openings are reminded that bidding provisions may vary from the provisions published in this document. Bidders must use bid documents dated TBA, to participate in the TBA, bid opening.

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Jason Phillips  
Area Manager

Enclosures:      Appendix  
                     Bid Proposal Form  
                     Bid Amendment Form  
                     Sample Contract  
                     Location Maps